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**Department of Health**



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**MEMORANDUM**

**DATE:** November 13, 2009

**TO:** PEINU members at Prince County Hospital

**FROM:** Andrew Thompson, Human Resource Manager, Department of Health  
Kendra Gunn, Executive Director, PEI Nurses' Union

**SUBJECT:** Appendix "G" - Letter of Understanding - Competition Process

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In follow up to recent contract negotiations, and as noted in Appendix "G" of the new collective agreement, the Department of Health and the Prince Edward Island Nurses' Union have agreed to pilot a modified staffing process for internal competitions at the Prince County Hospital. This will impact all competitions for temporary positions commencing January 2010.

The intent behind this initiative is to streamline the hiring process while maintaining a fair and competitive process. As part of this initiative, the Employer may limit or eliminate interviews for certain positions on a trial basis. The application process will be somewhat different in that all applicants for temporary positions will be required to complete a revised and more comprehensive application form. This form will have sections that provide the applicant greater opportunity to give details regarding their educational background, work experience and relevant competencies.

Educational sessions pertaining to this initiative and the new application form will be offered to PEINU members at Prince County Hospital on **Monday, December 7<sup>th</sup>** (St. Lawrence Room) and **Tuesday, December 8<sup>th</sup>** (Prince County Hospital Boardroom) at **2:45 p.m.**

Any questions may be directed to your Nurse Manager, Human Resources staff and/or the Prince Edward Island Nurses' Union.